

Check List for HBA Plot Loan / List of HBA documents to be submitted as in order:

- 1. Rs.450/- Demand Draft for HBA Verification Fee in favour of “The Secretary”, Bhadratha, Hyderabad.**
- 2. Latest month Original Pay slips of the Applicant, 1st Surety & 2nd Surety Attested by Administrative Officer**
- 3. Original Physical Fitness Certificate of the Applicant Issued by the Unit Medical Officer/ Govt. Doctor not below the rank of Civil Asst. Surgeon**
- 4. Copy of Vendor’s and Applicant’s bank passbook / Cheque Leaf**

Sl. No.

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| i | Original Agreement of Sale on Rs. 100/- typed on Non-Judicial Stamp Paper including signatures of the Vendor and Vendee on each page is required |
| ii | Vendor’s Registered Sale Deed (Not Less than 75 Sq. Yrds. is eligible) |
| iii | Link documents for last 15 years |
| iv | Encumbrance Certificate from last 15 years till the date of submission HBA application |
| v | Photograph of Plot |
| vi | Approved Layout |
| ix | Market Value Certificate issued by Sub-Registrar |
| X | Open Market Value Reasonability Certificate from the SB of the concerned Dist. / Commissionerate |